

Our company/organization hereby applies to participate in the exhibition and agrees to abide by the exhibition regulations stated on the back of this application form and any other additional regulations as stipulated by the organizer.

① Corporate applicant/Representative [must be completed]

		Date of Application	(Date)	, (Month)	, 2019
Corporate applicant	Name				
	Head office address	Zip code			
Representative responsible for application	Position/Department		Name		
	Address/Contact details	Zip code			
		Phone:	Fax:	E-mail:	
Contact for exhibition-related work (Addressee for invoice and other documents)	<input type="checkbox"/> Same as Representative <input type="checkbox"/> Different from Representative (Please complete the following)				
	Position/Department		Name		
	Address/Contact details	Zip code			
	Phone:	Fax:	E-mail:		

② Booth arrangement and the number of booths required [must be completed]

FOOD MESSE in NIIGATA	Exhibition Fee (excluding tax)		Number of booths required		Total booth fee (excluding tax)
<input type="checkbox"/> Regular booths	¥100,000 per 9㎡ booth	×	booths	=	¥
<input type="checkbox"/> Special booths for food products/ingredients exhibitors	¥80,000 per 6㎡ booth	×	booths	=	¥

The basic booth fee (per booth) includes the costs for the following

Back panel, wing panel, parapet, company name plate, and common sink usage (applies only to special booths for food products/ingredients)

For one-booth exhibitors ONLY	2-side-open square booth	<input type="checkbox"/> Apply for one / ¥20,000 (excl. tax)	Targets: One-booth (either regular booth or food product/ingredient booth) participants *Please note that we may not be able to meet your expectations because of limited availability. *The organizer will determine booth locations based on the Exhibition Regulations. *Once all these booths have been fixed, after the event we will send to each exhibitor an invoice for the booth fee, booth construction and other related costs all together.
-------------------------------	--------------------------	--	--

*Please note that the basic booth fee does not include utilities-related construction costs and charges for their use, or installation costs and charges for use of carpets, etc.

*For details about exhibition fee payment, please refer to the Exhibition Regulations on the back of this application.

*Since this event is to be held after the proposed revision of Japan's consumption tax system of October 1, 2019, the new tax rate will apply if the new consumption tax is put into effect.

③ Exhibitor information [must be completed]

Your exhibitor information will be used in our official guidebook, official website and the event site map.

Exhibitor Name			*If no exhibitor name is given in the left blank space, the Executive Secretariat will enter the above-mentioned Corporate Applicant name on your behalf.
Co-exhibitor(s)	<input type="checkbox"/> Yes <input type="checkbox"/> No	*For co-exhibitor information, we will send you a separate form to be completed.	
Exhibition Zone Classification	<input type="checkbox"/> Food products/ingredients <input type="checkbox"/> Equipment/implements <input type="checkbox"/> Containers/packaging <input type="checkbox"/> Other ()		
Planned Exhibits			
Address	<input type="checkbox"/> Same as the Representative's address <input type="checkbox"/> Same address as the contact for exhibition-related work <input type="checkbox"/> Other address (Please enter in the right-hand blank.)		Zip code
			Phone: Fax:
URL	http://		

*Please note that due to limitations on the number of booths, equipment and décor available, exhibition zoning may be changed prior to the event. If entry of your intended zone is omitted, you may be assigned to a zone deemed appropriate by the organizer at its discretion.

④ Other message if any

■ Please note : ① Before submitting your application, please make a copy and retain it for your records.

② In the event that any changes are made to the content of an already submitted application, please contact us immediately in writing.

Handling of personal information | The organizer and executive secretariat of this exhibition will receive and manage personal information contained in the application form. Personal information will ONLY be used to create information materials required for event operations; to provide exhibitors and visitors with necessary information; and to introduce to visitors all products and services handled by the organizer.

Send Exhibition Application to **FOOD MESSE in NIIGATA, 2019 Executive Secretariat (c/o Japan Food Journal Co., Ltd.)**
 Japan Food Journal Business Support Headquarters, Tokyo Tatemono Bldg. 5F, 1-9-9, Yaesu, Chuo-ku, Tokyo 103-0028 <http://foodmesse.jp>
Phone: +81-(0)3-3271-4816 (9:30~17:30, weekdays) **Fax: +81-(0)3-3271-4818** **E-mail: info@foodmesse.jp**

Space for Secretariat	Date Accepted	Accepted Number	Accepted By	Approved By	Remarks
-----------------------	---------------	-----------------	-------------	-------------	---------

[Exhibition Regulations]

■ Execution of Regulations

The application process for the exhibition is deemed to have been officially completed when the organizer has received the "Exhibition Application Form" and approved the applicant's participation.

Every corporate exhibitor is required to abide by the "Exhibition Regulations" and the rules in the "Exhibition Essentials," which will be distributed during the exhibitor briefing.

Should it become clear that the exhibitor has violated any of the regulations or rules, the organizer, without officially announcing the ground for its judgment, shall reserve the right to cancel the exhibitor's participation at any time and order the exhibitor to withdraw or modify its booth(s), exhibits and/or decorations. In the event of cancellation, the exhibition fee will not be refunded. The organizer shall not be required to compensate the exhibitor for any costs incurred as a result of the cancellation (damages on the part of the exhibitor and/or its parties concerned).

■ Exhibitor Eligibility

The exhibition is a trade fair for people from the food industry. As such, the organizer will not accept any exhibits the nature of which has nothing to do with the food industry. In accordance with this principle, the organizer reserves the right to deny the participation of any applicant whose proposed exhibits have nothing to do with the food industry. The organizer also has the right to cancel the participation of a successful applicant at any time if their documents are found to contain false or misleading information.

■ Application Deadline

Application deadline : Friday, August 23, 2019

*However, the organizer can choose to stop accepting applications prior to the deadline once the number of approved applications equals the number of available booths.

Please note

1. Before submitting your application form, please make a copy and retain it for your records.
2. In the event that any changes are made to the content of an already submitted application, please contact us immediately in writing.

■ Submission of Required Documents

The exhibitor must submit all of the required documents by the designated date. Failure to meet this deadline shall lead the organizer to take appropriate measures including cancellation of the application.

■ Payment of the Exhibition Fee

- Once the application has been received and approved, the secretariat will issue an invoice. The exhibitor is requested to transfer the exhibition fee to the designated bank account by the transfer deadline specified in the invoice. (Exhibitors are requested to bear all bank transfer fees.)

■ Cancellation of your Participation

- Your participation in the event may be canceled by the organizer in the following cases:
 - If the applicant fails to pay the exhibition fee by the deadline.
 - Serious infringement of any items specified in the Exhibition Regulations or the Exhibition Essentials.
 - If the organizer considers the applicant to be causing or likely to cause significant trouble to other exhibitors.
 - If the organizer considers the applicant's exhibit content to be inappropriate for the purpose of this event.

■ Cancellation Charge

Exhibitors that choose to withdraw from the exhibition or cancel their contract will be subject to the following cancellation fees:

Up to Friday, August 23, 2019	50% of the exhibition fee
On or after Saturday, August 24, 2019	100% of the exhibition fee

■ Participation in the Exhibitor Briefing Session

In order to make this exhibition meaningful and effective at cultivating and expanding participants' sales channels, the organizer will hold an exhibitor briefing session with respect to the planning and execution of the exhibition as follows:

**Wed., Sept. 11, 2019 – Venue: Toki Messe
(medium-size meeting room)
13:00 – Doors open / 13:30 – Session begins**

■ Desired Booth Arrangement

- Single (tandem) arrangement for 3 or fewer booths
- *Please be aware that we may not be able to accommodate your desired booth arrangement.

■ Booth Layout (booth location)

The organizer will determine the overall layout (and location) of booths, taking into account the number of booths, the order in which applications were received, exhibitors' past activity, the content of each exhibit and so forth.

■ Handling of Personal Information

The organizer and executive secretariat of this exhibition will receive and manage personal information contained in the application form.

Personal information will ONLY be used to create information materials required for event operations; to provide exhibitors and visitors with necessary information; and to introduce to visitors all products and services handled by the organizer.

■ Liability for Damage

- (1) Under no circumstances shall the organizer be liable for injuries or physical damage resulting from use of the exhibition space by the exhibitor, its employees or parties concerned. Nor shall the organizer be liable for injuries or physical damage that may occur within the exhibition site resulting from the actions of the exhibitor, its employees or parties concerned.
- (2) The exhibitor shall immediately compensate the organizer for any damage to structures and equipment within and around the exhibition site that resulted from the actions of the exhibitor, its employees or its parties concerned.
- (3) The organizer shall not offer compensation for any damage sustained by the exhibitor or its parties concerned – due to changes to the exhibition period or discontinuance/cancellation of the event as the result of natural disasters and other Acts of God.
- (4) The organizer shall not offer compensation for any damage sustained by the exhibitor or its parties concerned that can be attributed to natural disasters, delays in public transportation services, or social unrest.
- (5) The organizer shall not refund exhibition fees in the event of the foregoing items (3) or (4).